

# MEETING OF THE CITY OF RUSHVILLE, INDIANA

## BOARD OF PUBLIC WORKS AND SAFETY

**MAY 8, 2019**

**5:30 P.M.**

**CALL TO ORDER:** The City of Rushville Board of Public Works and Safety met on the above date and time at 270 West 15<sup>th</sup> Street, Rushville, Indiana. Mayor Pavey called the meeting to order at 5:30 p.m.

**ROLL CALL:** Gary Cameron and Darrin McGowan answered roll call. Ron Jarman arrived shortly after the roll was called. Dr. John Williams was not present. Also present was City Attorney, Tracy Newhouse.

**MINUTES:** Cameron made a motion to approve the minutes of the April 16, 2019 meeting as presented. McGowan seconded the motion. Motion carried.

**MAYOR'S REPORT:** None.

**CLERK-TREASURER'S REPORT:** None.

### **DEPARTMENT HEAD REPORTS:**

**Animal** – Warden Cottrell handed out her April statistics report. She said they took in 146 animals in April for a year to date total of 318 animals. As of today there are 6 dogs and 1 cat at the shelter.

Cottrell said her goal has been to get more organized and to make the shelter more modern. Cottrell requested to revise Casey's job to be the assistant director. She would like to make this position a salaried position. Casey would do programs, and she would euthanize animals (she already has a certification to euthanize). She is currently doing these things. She would like to increase her pay to \$31,200.00. the position would be exempt. Cottrell said this would save money since we would not be paying overtime. Cottrell would not increase her budget since she has the funds in her budget to cover the increase. Casey is currently making \$12.12 per hour. Jarman made a motion to recommend to Council to change Casey's job title to Assistant Animal Control Warden and increase her pay as requested. (The increase comes to 15.00 per hour). McGowan seconded the motion. Motion carried.

**Police** – Chief Tucker said they have extended taking applications for a communication officer until May 20<sup>th</sup>. He said he is hopeful that they will be ready to hire in June.

**Fire** – Assistant Chief Munson reported that Cory Fisher has passed his testing and the paperwork was sent to Perf for approval today.

Munson said they have purchased a boat and they hope to start training with it next week.

Dairy Queen will sponsor a fund raiser May 29 from 4-9 p.m.

**CITIZEN CONCERNS/COMMENTS:** None.

**CITY DRAIAGE BOARD:**

1. **Drainage CBD Ordinance** - Cameron will look into the possibility of establishing an impact fee.
2. **Creeks** - Cameron also said he will do a study for the Rivercrest and Lawton areas regarding what we can we do for erosion and clean up. We need to determine what we can do in the city limits.

**UNFINISHED BUSINESS:**

1. **INDOT RFP Interviews #1400772 May 14** - Scheduled for May 14<sup>th</sup>.
2. **CCMG – Local Roads Process – Notice to Proceed** – Cameron moved to approve the Notice to Proceed. McGowan seconded the motion. Motion carried.
3. **Liquidate Property 214 E 2<sup>nd</sup> Cupp** – Newhouse will send out notices.
4. **Stellar Taff Building RFP – BOT – Signed** – An electronic version was sent out for review.
5. **Signed Letter of Intent Thomas Tetrault (Fish Moon Brewing Co)** – This has been sent.

**NEW BUSINESS:**

1. **Monthly Project Pay Claims:**
  - a. **Cherry Street** – Cameron moved to approve the Cherry Street claims as presented. McGowan seconded the motion. Motion carried.
  - b. **City Center** – McGowan moved to approve the City Center claims as presented. Jarman seconded the motion. Motion carried.
  - c. **Stellar** – Cameron moved to approve the Stellar claims as presented. McGowan seconded the motion. Motion carried.

**Taff Building.** – Mayor Pavey said the southwest corner of the loading dock area has been demolished to match other elevation. The cost was approx. \$10,000.00.

2. **BTW Elevator Service Agreement** – Cameron moved to approve the BTW elevator service agreement. McGowan seconded the motion. Motion carried.
3. **Ivy Tech Lease** – McGowan made a motion for the Mayor to sign the lease with Ivy Tech. Cameron seconded the motion. Motion carried.

4. **Memorandum of Agreement – Library – Morgan Street Corridor** – McGowan moved to approve the Memorandum of Agreement with the Library on the Morgan Street Corridor project. Cameron seconded the motion. Motion carried.
5. **Police Car** – Chief Tucker said he received a phone call from Campbell Brothers that they had a police car that was purchased at auction and only had 2000 miles on it. Tucker has discussed the purchase with the school to be used in conjunction with the SRO program. The school said they would be willing to pay 50% of purchase cost with the stipulation that it would be used for the SRO program when school is in session. Tucker said they had a Charger that they would like to trade in and that would leave us with a cost of approximately \$8,000.00. Cameron made a motion to allow the purchase in cooperation with the school. McGowan seconded the motion. Motion carried.
6. **Fire/Rescue – Rescue 1 & 2 Liquidation Approval** – Assistant Chief Munson said they would like to sell the 2 ambulances that were purchased in 2014 to the City of Muncie for \$85,000.00 for the 2 ambulances. Newhouse said if the Board agreed we could do a resolution since they would be going to another city. Cameron moved to sell the 2 ambulances to the City of Muncie for \$85,000.00 as requested. McGowan seconded the motion. Motion carried.
7. **Residency Requirement Chapter 33.02.C** – A duplication was found. Newhouse will make a revision.
8. **PERF 401K** – Mayor Pavey said at the time we hired an employee we did not have a job title description under Perf. It takes some time to go through the process with Perf to add new job titles. He said in the future we may need to use a more generic description until we can get a better description approved through Perf.
9. **Traffic Committee Updates – Study Requests** – Chief Tucker reported on the following requests:
  - a. A resident at 5<sup>th</sup> & Jackson wants a “slow children at play” sign. Tucker said he does not think this is a good idea since children should not be near the street playing. He will continue to evaluate the situation.
  - b. Received a complaint regarding people running stop signs and excessive speed near 9<sup>th</sup> & Perkins. They will put the speed trailer there to get some numbers.
  - c. Received a letter from Duane Reindl from Village at Flatrock. Reindl indicated that he thought the streets were already dedicated to the City. He said if they were not then they wanted them dedicated. Newhouse said we will need to prepare a petition to dedicate the streets. Cameron made a motion to table for review. McGowan seconded the motion. Motion carried.
  - d. Received a request to make 4<sup>th</sup> street from Spencer a 1 way street east bound. Tucker said he is still reviewing due to resident parking issues.
10. **Complaint 635 W 5<sup>th</sup>** – Mayor Pavey has asked Chief Jenkins to check on the matter.

11. **Animal Shelter RFP Approval** – McGowan made a motion to move forward. Cameron seconded the motion. Motion carried.

**ITEMS NOT KNOWN IN ADVANCE** – None.

**ADJOURN:** There was no further business to come before the Board; Cameron moved to adjourn. McGowan seconded the motion. The meeting adjourned at 6:17 p.m.